**PSSC Meeting Minutes** January 6, 2015

**Attendance:** Sally Cogswell, Anna-Marie McLaughlin, Gina Urquhart, and Courtney Budgell

*Regrets: Pete Sesplanksis, Tasha Bass-Bokkers, Sherman Ross, Joanne Ingalls, Hunter Park, Morgan Cain, and Dwayne Green*

**Old Business:**

3. Emergency Procedures document

At the last PSSC meeting, it was asked what would constitute an evacuation. Two examples could be a nonhazardous chemical spill, and tar smell from roofers working at school.

**New Business:**

1. School Improvement Plan (SIP)

SCogswell passed out the current SIP for GMCS, which focuses on community connectedness, wellness, and school climate. SCogswell went over SMART (*specific, measurable, attainable, realistic, and timely*) goals at each team level. Members attending the meeting asked questions as the plan was reviewed. Goals will be reviewed in June to enter as complete, or extend the timeline if not complete.

2. Attendance Data

SCogswell passed out and reviewed two attendance handouts that outlines percentages both in Anglophone South School District and Grand Manan Community School.

ASD-S Attendance Report

SCogswell went over this report and pointed out that GMCS doesn’t count suspensions as absent days. Another discrepancy is reasons for absent days aren’t given. At GMCS, for absent days, there’s a phone call home at day 4, phone call home/making up missed time at day 8, meeting with parent/guardian at day 12, meeting with Administration at day 15, and possible loss of credit at day 20. There’s a strong correlation with absent days and marks.

Your School Attendance DATA Report

One comment was that if you want perfect attendance then there should be a choice to stay at school and not miss any days. In the past, exemptions for exams were 85% or higher in the course, and being absent for less than 5 days.

3. Items for Next Meeting

School Photographer for 2015/2016 School Year

Home and School for GMCS

Cafeteria Nutrition Policy

Length of Time for Lunch Breaks

Size of Playground

Next meeting - TBA